

SONOMA COUNTY  
 **WORKFORCE  
INVESTMENT BOARD**

[www.sonomawib.org](http://www.sonomawib.org)

**Executive Committee  
August 10, 2022  
4:00 pm to 5:00 pm**

**Join Zoom Meeting:**

<https://zoom.us/j/95671701032?pwd=OkpieUg4emJXRDRsRlVoYTkrWk9EZz09>

**Meeting ID: 956 7170 1032**

**Password: 317138**

**Call In: +1 669-900-6833**

**\*Vote Required**

- I. **Public Comment**
- II. **Approve Minutes of July 13, 2022 and Review Action Items** **(Action\*)**
- III. **WIB Business** **(Discussion/Action\*)**
  - A. **Membership\***
  - B. Attendance
- IV. **Operations** **(Discussion\*)**
  - A. OSO RFP Update
  - B. Grant Updates
- V. **DEIB Training** **(Discussion/Action\*)**
- VI. **Prepare for September WIB Meeting** **(Discussion)**
- VII. **Upcoming WIB Executive Committee Meetings and WIB Meetings** **(Discussion)**

September 14, 2022	Executive Session:	2:00 pm to 3:00 pm	Via Zoom Teleconference
September 14, 2022	Full Session:	3:00 pm to 5:00 pm	Via Zoom Teleconference
October 12, 2022	Executive Session:	4:00 pm to 5:00 pm	Via Zoom Teleconference
November 9, 2022	Executive Session:	2:00 pm to 3:00 pm	Via Zoom Teleconference
November 9, 2022	Full Session:	3:00 pm to 5:00 pm	Via Zoom Teleconference
- VII. **Adjourn**

**Open Meetings:** Except as expressly authorized under the Brown Act, all meetings are open to attendance by interested members of the public.

If WIB members are **unable to attend**, please call **(707)565-8500** prior to the meeting to leave a message stating you are unavailable.

**Meeting Materials:** Materials related to an item on this Agenda submitted to the WIB after distribution of the agenda packet are available for public inspection in the WIB Administrative Office at 2227 Capricorn Way, Suite 100, Santa Rosa during normal business hours.

**Accommodation:** If you have a disability which requires the agenda materials to be in an alternative format or requires an interpreter or other person to assist you while attending this meeting, please call (707) 565-8500 at least 72 hours prior to the meeting, to facilitate arrangements for accommodation.

**Workforce Investment Board**

**Executive Committee**

**DRAFT Minutes of July 13, 2022**

**Members Present:** Stephen Jackson, Judy Coffey, Steve Herron, and Ananda Sweet

**Members Absent:** Robin Bartholow, Roy Hurd, Scott Kincaid, and Michael Pickens

**WIB Staff:** Katie Greaves, Nina Cheek, Fabiola Garcia-Almonaci, John Paul, Michelle Revecho,  
Katie Stohlmann, and Judy Oates

\* Indicates members who arrive late or leave a meeting early.

**I. Public Comment**

None.

**II. Approval of Minutes of June 8; and Review Action Items**

**Motion to approve Minutes of June 8, 2022: Steve Herron /s/ Judy Coffey.** Approved (Stephen Jackson, Judy Coffey, Steve Herron, and Ananda Sweet.) There were no “nay” votes and no abstentions. The motion carried.

**III. WIB Business**

**A. Membership**

Alena Wall’s member application is going to the Board of Supervisors for approval on August 9.

**B. Attendance**

No new items for discussion, attendance reports are reviewed after full WIB meetings.

**C. Chair-Elect**

**Motion to approve Brandy Evans as Chair-Elect: Judy Coffey /s/ Steve Herron.** Approved (Stephen Jackson, Judy Coffey, Steve Herron, and Ananda Sweet.) There were no “nay” votes and no abstentions. The motion carried.

**IV. Prepare for July WIB Meeting**

Reviewed the items on the agenda to be discussed at the WIB meeting and encourage members to help lead the conversations.

**V. Upcoming WIB Executive Committee Meetings and WIB Meetings**

Auxiliary aids, services, and versions are available to individuals with disabilities upon request by calling (707) 565-8500.

July 13, 2022	Full Session:	3:00 pm to 5:00 pm	Via Zoom Teleconference
August 10, 2022	Executive Session:	4:00 pm to 5:00 pm	Via Zoom Teleconference
September 14, 2022	Executive Session:	2:30 pm to 2:45 pm	Via Zoom Teleconference
September 14, 2022	Full Session:	3:00 pm to 5:00 pm	Via Zoom Teleconference

**VI. Adjourn**

The meeting was adjourned at 2:40 p.m.

Auxiliary aids, services, and versions are available to individuals with disabilities upon request by calling (707) 565-8500.

## WIB Attendance 12 Months

	Dates						Present	%	Absent	%
	7/14/21	11/10/21	1/12/22	3/9/22	5/11/22	7/13/22				
Bartholow, Robin	P	P	P	A	A	A	3	50%	3	50%
Brown, Ethan	P	P	P	P	P	P	6	100%	0	0%
Carlson, Erin	P	P	A	P	P	P	5	83%	1	17%
Coffey, Judy	A	P	P	P	A	P	4	67%	2	33%
Cooper, Susan	P	P	P	P	P	P	6	100%	0	0%
Davis, Brad	P	P	P	A-Proxy	P	P	5	83%	1	17%
Diaz, Keith	P	P	P	P	P	P	6	100%	0	0%
Duranczyk, Paul	P	P	A	P	P	P	5	83%	1	17%
Emanuele, Nancy	P	P	P	P	P	P	6	100%	0	0%
Evans, Brandy	P	P	P	P	P	P	6	100%	0	0%
Herrington, Steve	P	A	A	A	P	A	2	33%	4	67%
Herron, Steve	P	P	P	P	P	P	6	100%	0	0%
Holloway, Kristina	P	P	A	A	P	P	4	67%	2	33%
Hurd, Roy	P	P	P	P	A	A	4	67%	2	33%
Jackson, Stephen	P	P	P	P	P	P	6	100%	0	0%
James, Judy	P	A	A	P	P	P	4	67%	2	33%
Kincaid, Scott	P	P	P	P	P	A	5	83%	1	17%
Knerr, Chris	P	P	P	A	P	A	4	67%	2	33%
Maldonado, Anita	P	P	P	P	P	A	5	83%	1	17%
McEntagart, John	P	P	P	P	A	P	5	83%	1	17%
Pickins, Michael	P	A-Proxy	P	A-Proxy	A	A	2	33%	4	67%
Sprague, Ken	X	X	X	X	P	P	2	100%	0	0%
Steffensen, George	A	P	A	P	P	A	3	50%	3	50%
Sweet, Ananda	P	P	P	P	P	P	6	100%	0	0%
Thomas Stuebner	P	A	P	P	P	A	4	67%	2	33%
Tam, David	P	P	P	P	P	A	5	83%	1	17%
Toledo, Pedro	P	A	P	P	A	P	4	67%	2	33%
Verrier, Audra	P	P	P	P	A-Proxy	A	4	67%	2	33%
Wayte, David	P	P	P	P	P	P	6	100%	0	0%

P = Present    A = Absent    X = Not a member yet

Scheduled Absences:

Audra Verrier on maternity leave through Summer 2022.

9/2021 WIB Executive Committee/WIB were cancelled

## WIBE Attendance 12 Month

	Dates											Present	%	Absent	%	
	7/14/21	8/11/21	10/13/21	11/10/21	12/8/21	1/12/21	2/9/22	3/9/22	4/13/22	5/11/22	7/13/22					
Bartholow, Robin	P	P	P	P	P	P	P	A	P	A	A	11	8	73%	3	27%
Coffey, Judy	A	P	P	P	P	P	P	P	P	A	P	11	9	82%	2	18%
Herron, Steve	P	P	P	P	P	P	P	P	P	P	P	11	11	100%	0	0%
Hurd, Roy	P	P	P	P	A	P	P	P	P	A	A	11	8	73%	4	36%
Jackson, Steven	P	P	P	P	P	P	P	P	P	P	P	11	11	100%	0	0%
Kincaid, Scott	P	P	P	P	P	P	P	P	P	P	A	11	10	91%	1	9%
Pickens, Michael	P	A-Proxy	P	A-Proxy	A	P	P	P	P	A	A	11	6	55%	5	45%
Sweet, Ananda	P	P	A	P	P	P	P	P	P	P	P	11	10	91%	1	9%

P = Present    A = Absent    X = Not a member yet

Scheduled Absences:

9/2021 WIB Executive Committee/WIB were cancelled