

Workforce Investment Board
Executive Committee
Minutes of December 8, 2021

Members Present: Stephen Jackson, Patrick Harper for Ed Barr, Robin Bartholow, Judy Coffey, Steve Herron, Scott Kincaid, and Ananda Sweet

Absent: Roy Hurd and Michael Pickens

WIB Staff: Katie Greaves, Fabiola Garcia Almonaci, Lydia Lopez, John Paul, Michelle Revecho, Patricia Andrews (EDB), Max Brownlee (EDB), Quinne Woolley (EDB), and Judy Oates

* Indicates members who arrive late or leave a meeting early.

I. Public Comment

Shout out and thank you to Steve Herron who participated in a panel presentation for a state-wide CalWORKs conference this morning on the Job Link pilot program for the homeless population.

II. Approval of Minutes of November 10; and Review Action Items

Motion to approve Minutes of November 10, 2021: Steve Herron /s/ Scott Kincaid. Approved (Stephen Jackson, Patrick Harper for Ed Barr, Robin Bartholow, Judy Coffey, Steve Herron, Scott Kincaid, and Ananda Sweet.) There were no “nay” votes and no abstentions. The motion carried.

III. WIB Business

A. Membership

Reviewed and discussed the application for Ken Sprague.

Motion to approve the application for Ken Sprague and forward it to the Board of Supervisors for approval: Scott Kincaid /s/ Judy Coffey. Approved (Stephen Jackson, Patrick Harper for Ed Barr, Robin Bartholow, Judy Coffey, Steve Herron, Scott Kincaid, and Ananda Sweet.) There were no “nay” votes and no abstentions. The motion carried.

B. Attendance

Reviewed the report and found no issues requiring action.

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IV. Apprenticeship Subcommittee Report

Michelle reviewed the creation of an ad hoc committee created by the WIB to review type of apprenticeships and recommend one to the WIB to support. The committee met and after discussion two apprenticeship options became the top choices – land mitigation and child care with early childhood education. The group favored the idea of an apprenticeship for child care with early childhood education and met with subject matter experts in the community for feedback and recommendations on framework. CAP is already working to develop an apprenticeship utilizing parents who use Headstart services for child care and early childhood education, and then continuing on to become teachers. Stakeholders from First Five and the Four C's also confirmed the need for this type of program and supported the idea of this type of apprenticeship. Committee staff then met with the Division of Apprenticeship Standards (DAS) and learned the process of registering this type of apprenticeship, and then met with representatives from SRJC about collaborating on training.

The committee unanimously recommends that the WIB supports the choice of child care and early education for an apprenticeship and take the first step by creating an updated apprenticeship committee that includes DAS required roles of a Lead Educational Agency, a Program Sponsor, and other positions. Current WIB members may exit or remain on the committee depending on their interests now that the original goal of choosing an apprenticeship has been met.

Motion to approve WIB support of the Child Care Apprenticeship and replacing the current WIB Apprenticeship Ad Hoc Committee and with a new committee focused on implementing the apprenticeship: Judy Coffey /s/ Ananda Sweet. Approved (Stephen Jackson, Patrick Harper for Ed Barr, Robin Bartholow, Judy Coffey, Steve Herron, Scott Kincaid, and Ananda Sweet.) There were no “nay” votes and no abstentions. The motion carried.

V. Prepare January 12 WIB Meeting Agenda

The committee discussed the following items for the January 2021 WIB meeting.

- Reports on Priority Populations Initiative
- Update on Earn and Learn Opportunities

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- Equity Discussions
 - Reviewed discussion points from the November equity presentation.
 - There was interest in the United Way 21 Day Equity Challenge, but noted they will not be hosting that event again until next year.
 - Discussed reaching out to PASCO for additional equity resources.
 - Discussed the work on the County on DEI organizational work and if they are working directly with Job Link regarding these issues. Katie shared the county is looking at programs with an equity lens, but has not reach out to Job Link at this time.
 - Scott shared about the DEI work of the Sonoma County Alliance.
 - Katie shared about the DEI work of the CTE.
 - Noted that Sonoma County has an older population and the employee base is aging out of the workforce. The new younger generation of workers are more open to diversity.
 - Noted a need to look at how diverse the WIB itself is. How do we encourage diversity in the membership?

Action: Stephen, Scott, Katie, Michelle, and Ananda will meet to plan the mechanics of the January agenda focusing on working on DEI as a board and in the programs/work.

VI. AJCC Case Study, Ken Barnes Corp for a Skilled Workforce

Ken is gathering information for an evaluation of the One Stop America job Center of California regarding demographic diversity and asked the committee a few questions. He is doing interviews with front line staff, partners, and employers in Sonoma County, Fresno, Sacramento, and other nearby area for a report that will be completed by the end of April. Ken will reach back to the WIB as needed for information.

VII. Other

Job Fairs will resume on January 11. Please reach out to Patti for more information if you are interested in participating.

VIII. Upcoming WIB Executive Committee Meetings and WIB Meetings

January 12, 2022 Executive Session: 2:30 pm to 2:45 pm Via Zoom Teleconference

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January 12, 2022	Full Session:	3:00 pm to 5:00 pm	Via Zoom Teleconference
February 9, 2022	Executive Session:	4:00 pm to 5:00 pm	Via Zoom Teleconference
March 9, 2022	Executive Session:	2:30 pm to 2:45 pm	Via Zoom Teleconference
March 9, 2022	Full Session:	3:00 pm to 5:00 pm	Via Zoom Teleconference

IX. Adjourn

The meeting was adjourned at 5:02 p.m.

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