

Workforce Investment Board

Executive Committee

Minutes of January 12, 2021

Members Present: Stephen Jackson, Ed Barr, Robin Bartholow, Judy Coffey, Steve Herron, Roy Hurd Scott Kincaid, Michael Pickens and Ananda Sweet

Other Attendees: Patrick Harper

WIB Staff: Katie Greaves, Fabiola Garcia Almonaci, John Paul, Michelle Revecho, Quinne Woolley (EDB), and Judy Oates

* Indicates members who arrive late or leave a meeting early.

I. Public Comment

None.

II. Approval of Minutes of December 8; and Review Action Items

Motion to approve Minutes of December 8, 2021: Scott Kincaid /s/ Roy Hurd. Approved Stephen Jackson, Patrick Harper for Ed Barr, Robin Bartholow, Judy Coffey, Steve Herron, Scott Kincaid, and Ananda Sweet.) There were no “nay” votes and no abstentions. The motion carried.

III. WIB Business

A. Membership - *No items to discuss.*

B. Attendance - *This is reviewed at meetings that follow a full WIB meeting.*

IV. Prepare for WIB Meeting Discussions

There will be a review of the current work the WIB is doing and the programs it oversees.

The committee reviewed the Diversity, Equity, and Inclusion discussion items for the break out rooms to help gather information and have engaged discussions. A member of the WIB Executive Committee will be in each of the break out rooms to help facilitate conversations.

- What DEI training/presentations has your organization done?
- What training resources have you used or are aware of?
- What is your comfortability with having DEI conversations?

Auxiliary aids, services, and versions are available to individuals with disabilities upon request by calling (707) 565-8500.

- Willing to attend and participate in a half-day session for WIB training.

There will also be a follow up poll of the members after the break out rooms. Those questions were reviewed in preparation of the meeting.

- Have you completed DEI training within the last 12 months? Yes/No
- What is your comfort level with having DEI conversations? Uncomfortable, neutral, comfortable
- What level DEI training should the WIB provide? Beginner, intermediate, advanced
- Willing to attend and participate in half day DEI training for WIB? Yes/No

V. Upcoming WIB Executive Committee Meetings and WIB Meetings

February 9, 2022	Executive Session:	4:00 pm to 5:00 pm	Via Zoom Teleconference
March 9, 2022	Executive Session:	2:30 pm to 2:45 pm	Via Zoom Teleconference
March 9, 2022	Full Session:	3:00 pm to 5:00 pm	Via Zoom Teleconference

VI. Adjourn

The meeting was adjourned at 5:02 p.m.

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