

**Workforce Investment Board**  
**Executive Committee**  
**Minutes of November 13, 2019**

**Members Present:** Ananda Sweet, Ed Barr, Robin Bartholow, Kristyn Byrne, Judy Coffey, Steve Herron, Eddie Gilbert for Roy Hurd, Chuck Wade for Stephen Jackson, and Scott Kincaid

**Notified Absent:** Roy Hurd and Stephen Jackson

**Guest Proxies:** Robert Austin, Celia King

**Staff:** Katie Greaves, Jessica Taylor, Min Hee Cho, Anthony Hakim, and Judy Oates

**I. Public Comment**

None.

**II. Approval of Minutes of September 11, 2019; and Review Action Items**

All action items listed in the minutes were completed. There were no October minutes as the meeting was cancelled due to the PSPS.

**Motion to approve Minutes of September 11, 2019: Scott Kincaid /s/ Judy Coffey.** Approved (Ananda Sweet, Ed Barr, Robin Bartholow, Kristyn Byrne, Judy Coffey, Steve Herron, Eddie Gilbert for Roy Hurd, Chuck Wade for Stephen Jackson, and Scott Kincaid ). There were no “nay” votes. There were no abstentions. The motion carried.

**III. WIB Business**

**A. Membership**

The bylaws state that a member of the Executive Committee must be from the Labor sector. Michael Pickens was nominated by the Labor Committee to represent them.

**Motion to approve Michael Pickens of as a member of the WIB Executive Committee: Steve Herron /s/ Scott Kincaid.** Approved (Ananda Sweet, Ed Barr, Robin Bartholow, Kristyn Byrne, Judy Coffey, Steve Herron, Eddie Gilbert for Roy Hurd, Chuck Wade for Stephen Jackson, and Scott Kincaid ). There were no “nay” votes. There were no abstentions. The motion carried.

Auxiliary aids, services, and versions are available to individuals with disabilities upon request by calling (707) 565-8504.

Noted that Social Advocates for Youth no longer has a seat on the board as Katrina resigned.

Discussed desirable applicants that would meet the membership requirements of the Board and represent the Construction, Healthcare, and Hospitality sectors the board is focused on.

Members were encouraged to think about possible candidates from the wine and hospitality industries for future membership.

**Action:** Michael Pickens, Judy Coffey, and Scott Kincaid will follow up with their member recommendations to encourage them to apply for WIB membership.

**Action:** Staff will send the member outreach materials to Michael Pickens to use for recruitment.

B. Attendance Report

The WIB Attendance Report will be reviewed at the WIB Executive Committee meeting following a full WIB meeting. The next report will be in December.

C. AB1111

The Breaking Barriers to Employment Initiative (AB1111) provides grant funding to serve target populations who are often not eligible for state and federal workforce programs. We are partnering with Community Action Partnership Sonoma County, Social Advocates for Youth, and California Human Development on grant applications to provide education, on-the-job training, and supportive services for target populations. The CBOs are competing with each other and other agencies across the state for part of the \$15M in available funds. The State has delayed the announcement of these awards until November/December. Staff will report back when we know more.

D. Spirit of Sonoma Nominations

The Spirit of Sonoma County Award honors those who contribute to the economic development and enhancement of the communities in which they live, work and conduct business. The WIB nominated member Jerry Miller to receive the award this year. This lunch event will be held on December 14 at the Flamingo Hotel and Spa.

Auxiliary aids, services, and versions are available to individuals with disabilities upon request  
by calling (707) 565-8504.

**Action:** Staff will send out an invitation for WIB Executive Committee members to attend.

E. Operations Update

This update is held until the full WIB meeting on days both meetings are held.

**IV. WIB Meeting Preparation**

Reviewed that data points that will be discussed at the full WIB meeting to allow for questions/comments before it is presented. Members commented that they approved of the direction of the work of the WIB is headed. It was suggested that the Kincaid Fire, the Planned Safety Power Shut-Offs, and new minimum wage law be acknowledged. It was decided those items would be included in the Member Update / Share discussions.

**V. Upcoming WIB Executive Committee Meetings and WIB Meetings**

December 11, 2019	Executive Session:	4:00 pm to 5:00 pm	Location: Bodega Room
January 8, 2019	Executive Session:	2:00 pm to 2:45 pm	Location: Santa Rosa Room
January 8, 2019	Full Session:	3:00 pm to 5:00 pm	Location: Santa Rosa Room

**VI. Adjourn**

The meeting was adjourned at 2:37 p.m.